

Penallta House,
Tredomen Park,
Ystrad Mynach,
Hengoed CF82 7PG

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Parc Tredomen,
Ystrad Mynach,
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Sharon Kauczok (Tel. 01443 864243: Email: kauczok@caerphilly.gov.uk)

Date: 26th February 2014

Dear Sir/Madam,

A meeting of the **Audit Committee** will be held at **Penallta House (Sirhowy Room), Tredomen, Ystrad Mynach** on **Wednesday, 5th March 2014** at **10.00 a.m.** to consider the matters contained in the following agenda.

Yours faithfully,

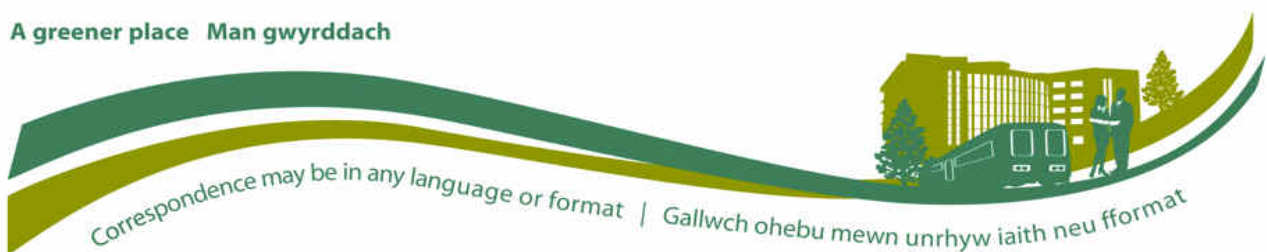
A handwritten signature in blue ink, appearing to read 'Stuart Rosser'.

Stuart Rosser
INTERIM CHIEF EXECUTIVE

A G E N D A

1. To receive apologies for absence
2. Declarations of Interest - Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution and the Code of Conduct for both Councillors and Officers.
3. To approve and sign the minutes of the meeting held on 5th February 2014 (minute nos. 1-9; page nos. 1-4).
4. To receive and consider the following: -
 1. Business Continuity Management;
 2. Regulation of Investigatory Powers Act (RIPA) 2000;
 3. Update on the Implementation of the Council's Corporate Complaints Policy;
 4. Caerphilly County Borough Council Partnerships and Collaborations;
 5. Risk Management - Corporate Risk Register;
 6. The Role of the Treasury Management Function;
 7. Internal Audit Annual Plan;

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8. Role of Section 151 Officer;
9. Progress on the Improving Governance Programme;
10. Forward Work Programme.

Circulation:

Councillors Mrs. E.M. Aldworth, Mrs. K.R. Baker, D.G. Carter, N. Dix, J.E. Fussell, N. George, D. Havard, S. Morgan, Mrs. G. D. Oliver, Mrs. J.A. Pritchard, D. Rees.

Lay Member - Mr. N. Yates.

PricewaterhouseCoopers LLP - Sarah-Jane Byrne, Ian Davies, Lynn Pamment.

Wales Audit Office - Non Jenkins, Jackie Joyce.

And Appropriate Officers.